



United States Embassy Buenos Aires

CONSULAR INFORMATION SHEETS

E-MAIL: BuenosAires-ACS@state.gov

Checklist for Consular Report of Birth Abroad (CRBA) and U.S. Passport

CRBAs are by appointment only (see below)

After reading the instructions and information below please use the following checklist to make sure you have all the required documents and have **completed all the required forms** before you come to the appointment. **OTHERWISE, YOUR APPOINTMENT WILL BE RESCHEDULED.**

- ☐ Application for Consular Report of Birth Abroad (Link to Form DS-2029 available at our website: <http://argentina.usembassy.gov/crba.html>) **completed, including every date you were physically in the United States, even for one day. Forms should not be signed,**
- ☐ Original Argentine birth certificate (partida de nacimiento) with names of parents.
- ☐ If married, marriage certificate (original or certified true copy),
- ☐ If previously married, divorce decree(s), death certificate, or certification of marriage termination(s),
- ☐ Proof of U.S. citizenship (current passport, birth certificate, or naturalization certificate) for the American parent(s)
- ☐ Proof of physical presence in the U.S. for the American parent (for example original school/university transcripts, military service records (DD-214s), previous passports issued by any country*, anything else that can demonstrate that the U.S. parent meets the transmission requirements.
Please note that U.S. citizens who travel extensively and use their passports as proof of physical presence may face delays in processing the application.
- ☐ Passport application form (DS-11 available <http://www.travel.state.gov/content/passports/english/passports/forms.html>) **completed** in all parts **but not signed,**
- ☐ 1 passport photo (see <http://travel.state.gov/content/passports/english/passports/photos/photos.html> for requirements),
- ☐ Valid Passport or ID card for both parents,
- ☐ Both parents and child must be present.

APPROPRIATE FEES, PAYABLE AT THE EMBASSY, IN US DOLLARS, ARGENTINE PESOS, OR CREDIT CARD ISSUED AT AN INTERNATIONAL BANK.

ANY DOCUMENTS WHICH ARE NOT IN ENGLISH OR SPANISH MUST BE TRANSLATED INTO ENGLISH.

FORMS WILL BE SIGNED IN FRONT OF THE CONSUL ON THE DAY OF THE INTERVIEW.

IMPORTANT: If you do not bring these documents, you will have to schedule a new appointment.

If you have any questions please contact BuenosAires-ACS@state.gov

Updated September 2015



United States Embassy Buenos Aires

CONSULAR INFORMATION SHEETS

E-MAIL: BuenosAires-ACS@state.gov

APPOINTMENT INFORMATION

Schedule your appointment by sending an e-mail to:

BuenosAires-ACS@state.gov with:

- **scanned copy of the checklist showing you have all the documentation listed,**
- **scanned copy of form DS-2029 with pages 1-2-3 filled out,**
- **scanned copy of form DS-11 with pages 5-6 filled out,**
- **scanned copies of proof of U.S. physical presence**
- **your phone numbers (home phone – cell number).**

Once we review the documentation we will contact you to schedule an appointment.

Note: This is not a pre-adjudication process. We need to verify that you have the required documentation and forms to present the case. You may be asked to present additional documentation after the interview with the Consul.

More information available at:

<http://argentina.usembassy.gov/crba.html>

Select: CRBA guide – this guide contains detailed information on the CRBA process, particularly proving physical presence.